



OPO Instrument Petting Zoo Cleaning Procedures

Below are the procedures used by OPO volunteers, staff and musicians in DISINFECTING and SANITIZING musical instruments.

The health and safety of all participants is a priority of the Orlando Philharmonic Orchestra. The possible transmission of communicable diseases is an ongoing concern. To insure consistency in the methods used to sanitize, disinfect musical instruments and prevent the transmission of those diseases, the following procedures are to be adhered to:

Sterisol Germicide and Anti-Bacterial Wipes are the *only* products that should be used to disinfect and sanitize musical instruments.

Mixing and use of Sterisol Germicide liquid:

This product should be diluted 1:16 with cold tap water. One 8 oz, bottle of Sterisol Germicide is to be mixed with 1 gallon (16 cups) of cold tap water. For a smaller amount use 2 oz of Sterisol Germicide mixed with 1 quart of cold tap water.

Do not use warm or hot water. If preferred, a squeeze or spray bottle can be used to squirt the liquid into hard to reach places.

- All mixed solutions should be stored in a non-metal container, which has a lid. **Be sure to label the container.** The solution must be deep enough to allow total immersion of the mouthpiece.
- The solution once mixed is to be covered when not in use. It must be **replaced after every use** depending on the number of mouthpieces being cleaned.
- Used solutions can be poured down a sink or other drain followed by a one-minute flush of tap water.

Procedure for participants using shared mouthpieces, before and after use:

- After immersion in the germicide, the mouthpiece must be shaken to remove excess liquid back into the container. Sterisol does not require rinsing, however, if it is desired, it should be done under running tap water in a sink in the same room or in the nearest drinking fountain. **Never take a mouthpiece or recorder for rinsing into a washroom.**
- If the mouthpiece is to be dried, use disposable paper towels.
- At the end of the petting zoo, the mouthpiece should have as much of the excess moisture removed as possible. Use swabs or disposable paper towels to remove moisture before

immersing the mouthpiece or instrument in the Sterisol Germicide solution (end of the petting zoo).

- The recorder or mouthpiece should be placed on a disposable paper towel to air dry before being placed back into the case for storage. This can be done as you clean up the other stations.

Procedure for cleaning reeds, before and after use:

- When using plastic reeds, keep the reed on the mouthpiece and clean the mouthpiece using the procedures above.
- When using wooden reeds, remove and dispose of the reed between each use. Clean the mouthpiece using the procedure above and replace the reed with a new one.

Procedure for cleaning body of the instrument/hands before and after use:

- Participants should use the provided anti-bacterial wipes or sanitizer to clean their hands as they leave each instrument station and dispose of them in the trash can.
- At the end of the activity, wipe down the body of each instrument and leave it to air dry as you clean the other stations.

OPO Volunteer / Musician / Staff Responsibilities:

- Ensure access to a specific location set up to sanitize mouthpieces and recorders. The area must be kept clean and maintained. There may be one designated station for cleaning or it may take place at each station.
- Ensure the Sterisol Germicide solution is properly mixed and replaced between each instrument petting zoo.
- Provide instruction and regular review to staff and new volunteers on the proper procedure of washing, sanitizing and drying mouthpieces and recorders.
- Provide supervision to ensure all mouthpieces and recorders are properly sanitized prior to playing the instruments and at the end of the activity. Supervision should ensure the proper immersion in the Sterisol Germicide solution for at least 15 seconds between uses and 1 minute at the end of the petting zoo.
- Ensure that a supply of disposable paper towels is available for the drying of the mouthpieces and recorders. **Do not use cloth towels.**
- Be sure to have a copy of this procedure with you at all visits.

Organization Staff / Volunteer Responsibilities:

- Follow the procedure for the sanitizing of instrument mouthpieces and recorders should you be asked to help.
- Swab instrument mouthpieces and recorders before sanitizing at the end of the activity.
- All instruments must be swabbed dry and any excess moisture in emptied out at end of event.